



NORTHEAST ARIZONA TRAINING CENTER

“Training Emergency Professionals for Public Service”

BOARD OF DIRECTORS MEETING

Tuesday, April 3, 2018

Board of Directors: Mark Vest – NPC (Chair), Peggy Belknap – NPC, Jason Foutz - NPC

Advisory Committee: Bret Starns – Navajo County; Rich Upham – NAFCA; Joe Shelley – NAPA; Willie Nelson – Town of Taylor;

Opening:

1. Call to Order: The NORTHEAST ARIZONA TRAINING CENTER Executive Board Meeting was called to order at 11:01 am on April 3, 2018 by Peggy Belknap.

Attendance: Peggy Belknap, Jason Foutz, Joe Shelley, David Huish, Bencita Bowman, Pamela Dominguez, Amber Hill, Danneel Elkins and Stuart Bishop. **Absent:** Mark Vest

2. Approval of Minutes:

Motion made by Jason Foutz to approve the March 6, 2018 and March 21, 2018 Minutes, second by Peggy Belknap, motion passed.

3. Reports:

Financial Reports were presented for review.

Roof shingles were replaced on burn tower. Annual five year burn tower inspection is due this coming fall. Stuart Bishop to coordinate inspection before his retirement. Front door lock has been replaced.

Facility is booked for the month of April. See calendar for center usage.

4. Old Business:

All items tabled to May 2018 meeting.

5. New Business:

Motion made by Jason Foutz to pay insurance policies as discussed at March 21, 2018 telephonic meeting; second by Peggy Belknap, motion passed.

Items B and C dropped from agenda with no discussion held about the role of the Business Office for NATC accounts and audits.

Discussion/Action on NATC Summer Operations tabled to May 2018 meeting. Discussion held on possible closure of NATC for June and July if new director is not in place.

6. Partner Reports:

NAFCA: Had nothing to report.

NAPA: Had nothing to report.

Navajo County: No one in attendance.

NPC: Six open positions in CTE. Interviews for Public Safety Education Director to be held on April 16, 2018.

Town of Taylor: No one in attendance.

7. Future Agenda Items:

Schedule of Burn Tower Inspection, write off non-payments for 2017-2018, Ken Wilks to report on tiny house project, Corporation Commission, NATC Audit, Double Signature on NATC Checks, Executive Board position discussion.

8. Adjournment:

Motion made by Jason Foutz to adjourn meeting, second by Peggy Belknap, motion passed. Meeting adjourned at 12:11 p.m., Minutes submitted by: Danneel Elkins