



# NORTHEAST ARIZONA TRAINING CENTER

*“Training Emergency Professionals for Public Service”*

## BOARD OF DIRECTORS MEETING

Tuesday, March 6, 2018

**Board of Directors:** Mark Vest – NPC (Chair), Peggy Belknap – NPC, Jason Foutz - NPC

**Advisory Committee:** Bret Starns – Navajo County; Rich Upham – NAFCA; Joe Shelley – NAPA; Willie Nelson – Town of Taylor;

### **Opening:**

**1. Call to Order:** The NORTHEAST ARIZONA TRAINING CENTER Executive Board Meeting was called to order at 11:04 am on March 6, 2018 by Mark Vest.

**Attendance:** Mark Vest, Peggy Belknap, Jason Foutz, Joe Shelley, Betsy Wilson, David Huish, Bencita Bowman, Willie Nelson, Danneel Elkins and Stuart Bishop.

### **2. Approval of Minutes:**

Motion made by Peggy Belknap to approve the December 5, 2017 Minutes, second by Jason Foutz, motion passed.

### **3. Reports:**

Financial Reports were presented for review.

The Maintenance Department will be repairing the shingles on the lower roof of the burn tower. Monies for repair will come out of the maintenance budget.

See calendar for center usage.

### **4. Old Business:**

Design fees for future capital improvement projects were presented for review. After discussion, it was determined that housing for the virtual simulator is the priority of the board and its partners.

Betsy Wilson has researched options for obtaining grant funds, she will continue her research with various tribes. David Huish will provide her with a cost break down for the virtual training simulator construction.

Motion made by Peggy Belknap approving NATC monies not to exceed \$12,000 for architectural design of Phase 1 Tactical Training Remodel/Addition Conceptual Design and

Estimate. Giving Betsy Wilson permission to pursue 202 grant monies for capital improvement projects. Also NATC will approach the NPC Governing board in April with a request not to exceed an amount to be determined by David Huish; second by Jason Foutz, motion passed.

The NATC board is requesting a master plan from architect to present to the governing board at the April board meeting.

#### **5. New Business:**

Motion made by Jason Foutz approving the updated NATC SOG Manual; second by Peggy Belknap, motion passed.

Motion made by Peggy Belknap approving the NATC 2018/2019 budget with edits of removing Greer and Concho Fire Departments; second by Jason Foutz, motion passed.

Discussion/Action on renewal of Danneel's Notary Stamp tabled to the April meeting.

#### **6. Partner Reports:**

NAFCA: Hosted the Gordon Graham Conference on March 1, 2018. Good turn out from all first responders.

NAPA: Enjoyed the Gordon Graham presentation. Several agencies should have recruits for an academy in August/September.

Navajo County: No one in attendance.

NPC: The college received ten applicants for the position of Director of Public Safety Education. The interview process is underway and the committee hopes to find a replacement as soon as possible.

Town of Taylor: Nothing to report.

#### **7. Future Agenda Items:**

Meeting to be held before April NATC meeting to review David's costs of master plan and simulator building.

April NATC meeting to discuss progress of grant research from Betsy Wilson.

April NATC meeting to discuss/action on renewal of Danneel's notary stamp.

#### **8. Adjournment:**

Motion made by Jason Foutz to adjourn meeting, second by Peggy Belknap, motion passed. Meeting adjourned at 12:27 p.m., Minutes submitted by: Danneel Elkins