



NORTHEAST ARIZONA TRAINING CENTER

“Training Emergency Professionals for Public Service”

BOARD OF DIRECTORS MEETING

Tuesday, September 5, 2017

Board of Directors: Mark Vest – NPC (Chair), Peggy Belknap – NPC, Jason Foutz - NPC

Advisory Committee: Mary Jane Springer – Navajo County; Rich Upham – NAFCA; Clint Burden – Town of Taylor; Dan Brown – NAPA

Opening:

1. Call to Order: The NORTHEAST ARIZONA TRAINING CENTER Executive Board Meeting was called to order at 11:04 am on September 5, 2017 by Mark Vest.

Attendance: Mark Vest, Jason Foutz, Peggy Belknap, Rich Upham, Clint Burden, Danneel Elkins and Stuart Bishop.

2. Approval of Minutes:

Motion made by Mark Vest to approve the August 1, 2017 Minutes, second by Peggy Belknap, motion passed.

3. Reports:

Financial Reports were presented for review. 2017/2018 Annual Dues have been mailed out.

David Huish was not in attendance to present Maintenance Project Report. Mark Vest will follow-up with David. Stuart Bishop presented the NATC Equipment Maintenance Report for review.

Check calendar for center usage.

4. Old Business:

No one was in attendance to give update on Virtual Training Simulator. Virtual Training Simulator Building to be placed on future agendas.

Tiny House construction class is now on site. House will be built to be moveable, still waiting on utility plans.

NATC capital improvement projects placed on hold as the board is waiting on future instruction/guidance from governing board.

5. New Business:

Jason Foutz motioned to approve amended AZ Corporation Commission annual report allowing Stuart Bishop to submit report, second by Peggy Belknap, motion passed. Stuart Bishop will place \$10 fee on his personal credit card and submit a requisition for reimbursement.

Peggy Belknap motioned to approve 2016/2017 audit and approve payment submitted by Brian Richards, CPA; second by Jason Foutz, motion passed. Invoice was sent to the business office for payment.

The board approved the shingle repair of the burn tower roof. Funds to come out of the FRS Maintenance Budget.

6. Partner Reports:

NAFCA: Drivers Training will be held at NATC the end of September and has been placed on the NATC calendar.

NAPA: No one in attendance.

Navajo County: No one in attendance.

NPC: NPC Presidential Search is underway.

Town of Taylor: Looking at holding an open house at NATC for Fire Prevention week. If open house is held, Danneel Elkins will contact Rebecca Hunt, NPC Recruitment Specialist to coordinate NPC representation.

7. Future Agenda Items:

Virtual Training Simulator Building.

8. Adjournment:

Motion made by Peggy Belknap to adjourn meeting, second by Jason Foutz, motion passed. Meeting adjourned at 11:40 p.m., Minutes submitted by: Danneel Elkins