



NORTHEAST ARIZONA TRAINING CENTER

“Training Emergency Professionals for Public Service”

BOARD OF DIRECTORS MEETING

Tuesday, May 2, 2017

Board of Directors: Mark Vest – NPC (Chair), Peggy Belknap – NPC, David Huish - NPC

Advisory Committee: Mary Jane Springer – Navajo County; Rich Upham – NAFCA; Clint Burden – Town of Taylor; Dan Brown – NAPA

Opening:

1. Call to Order: The NORTHEAST ARIZONA TRAINING CENTER Executive Board Meeting was called to order at 10:01 am on May 2, 2017 by Mark Vest.

Attendance: Mark Vest, Jason Foutz, Peggy Belknap, Mary Jane Springer, Danneel Elkins and Stuart Bishop.

2. Approval of Minutes:

Motion made by Peggy Belknap to approve the April 4, 2017 Minutes, second by Jason Foutz, motion passed.

3. Reports:

Financial Reports were presented for review.

NPC Maintenance Department is working on plumbing issues of classroom restrooms. Maintenance has stated that the building on the north east side needs to be raised eight inches to offset plumbing underneath building. A request from the board was made, to receive a report from David Huish as to cost and time frame of project, to be presented at the next NATC meeting. Maintenance is also coordinating the crackseal of track for Summer of 2017. Navajo County also reported that painting of the north side of the classroom building was still to be scheduled.

Check calendar for center usage.

4. Old Business:

Navajo County Sheriff’s Office has accepted the simulator. NAPA would like to help contribute monies and or services to building addition to house simulator at NATC. A letter was received from NAPA President Dan Brown, however the board requested another letter listing cost break down, funds and who will be working on the installation. Stuart Bishop to contact NAPA and request the additional information. Item to be placed on future agendas.

Pamela Dominguez to schedule Tiny House meeting tentatively scheduled for the afternoon of Tuesday May 16, 2017.

Motion made by Peggy Belknap to approve 2017-2018 Annual Budget, second by Jason Foutz, motion passed.

5. New Business:

Motion made by Peggy Belknap to approve Jason Foutz replacing David Huish on Executive Board, second by Mark Vest, motion passed.

Motion made by Jason Foutz to write off 2016-2017 White Mtn. Apache Fire and Rescue dues of \$1000 but with a restriction of use. Billing \$1500 for 2017-2018 if they wish to use the facility, second by Peggy Belknap, motion passed.

Motion made by Jason Foutz to approve NATC SOG manual revised 5-2-2017, second by Peggy Belknap, motion passed.

Motion made by Peggy Belknap to move NATC E-Board meetings to 11am starting August 1, 2017, second by Jason Foutz, motion passed.

6. Partner Reports:

NAFCA: Stuart Bishop reported that NAFCA was excited about on-line courses starting Fall 2017.

NAPA: Stuart Bishop reported all agencies agreed that NPC could keep any reimbursement from AZPOST at end of completion of academy. NALETA to start Class 2017-1 on August 7, 2017 depending on background testing.

Navajo County: Community Response Training looking at train the trainer and will coordinate with NATC calendar to schedule facility.

NPC: Record number of graduates for 2017! Summer and Fall enrollment is looking good.

Town of Taylor: No one in attendance.

7. Future Agenda Items:

May 16th meeting scheduled for discussion of Tiny Houses.

8. Adjournment:

Motion made by Jason Foutz to adjourn meeting, second by Peggy Belknap, motion passed.

Meeting adjourned at 11:07 a.m., Minutes submitted by: Danneel Elkins