



NORTHEAST ARIZONA TRAINING CENTER

“Training Emergency Professionals for Public Service”

BOARD OF DIRECTORS MEETING

Tuesday, March 7, 2017

Board of Directors: Mark Vest – NPC (Chair), Peggy Belknap – NPC, David Huish - NPC

Advisory Committee: Mary Jane Springer – Navajo County; Rich Upham – NAFCA; Clint Burden – Town of Taylor; Dan Brown – NAPA

Opening:

1. Call to Order: The NORTHEAST ARIZONA TRAINING CENTER Executive Board Meeting was called to order at 10:06 am on March 7, 2017 by Mark Vest.

Attendance: Mark Vest, David Huish, Peggy Belknap, Clint Burden, Gus Lundberg, Josh Raban, Rich Upham, Maderia Ellison, Danneel Elkins and Stuart Bishop.

2. Approval of Minutes:

Motion made by Peggy Belknap to approve the February 7, 2017 Minutes, second by David Huish, motion passed.

3. Reports:

Financial Reports were presented for review.

There are no pending maintenance projects. Building will be scheduled to be releveled to address drainage issues with womens toilets.

Check calendar for center usage.

4. Old Business:

Navajo County Sheriff’s Office has accepted the simulator with Show Low Police Department temporarily housing until a permanent housing location is obtained. NAPA would like to help contribute monies and or services to building addition to house simulator at NATC. Item to be placed on April agenda.

Tiny House options/costs on NATC property to be placed on April agenda.

Discussion was held on NATC/NPC Insurance coverage for FRS courses. The board re-evaluated the building costs for the NATC general liability coverage. Action will be taken via e-mail once revised figures have been received.

Motion made by Peggy Belknap to approve NPC covering cost of the Professional Liability coverage for the following courses: FRS 104, FRS 126, FRS 127, FRS 128 and FRS 139 as well as NPC instructors instructing these courses; second by David Huish, motion passed.

Motion made by Peggy Belknap to approve NPC covering cost of the General Liability coverage for the following courses: FRS 104, FRS 126, FRS 127, FRS 128 and FRS 139; second by David Huish, motion passed. NOTE: This policy covers the general public while these courses are being instructed.

Discussion was held on the NATC 2017-2018 Annual Budget. Stuart Bishop to amend the insurance and audit fees on the proposed budget. Item to be placed on April agenda.

5. New Business:

No New Business presented.

6. Partner Reports:

NAFCA: Nothing to report.

NAPA: No one in attendance.

Navajo County: No one in attendance.

NPC: FRS 104 to be offered in Holbrook summer of 2017. Fall schedule will be available first of April.

Town of Taylor: Town of Taylor offered to donate more dirt to the shooting range.

7. Future Agenda Items:

Discussion of Virtual Training Simulator, discussion of tiny houses for NATC property and annual 2017-2018 Budget to be placed on April agenda.

8. Adjournment:

Motion made by Peggy Belknap, second by David Huish to adjourn the meeting, motion passed. Meeting adjourned at 11:13 a.m., Minutes submitted by: Danneel Elkins