



NORTHEAST ARIZONA TRAINING CENTER

“Training Emergency Professionals for Public Service”

BOARD OF DIRECTORS MEETING

Tuesday, December 5, 2017

Board of Directors: Mark Vest – NPC (Chair), Peggy Belknap – NPC, Jason Foutz - NPC

Advisory Committee: Mary Jane Springer – Navajo County; Rich Upham – NAFCA; Clint Burden – Town of Taylor; Joe Shelley – NAPA

Opening:

1. Call to Order: The NORTHEAST ARIZONA TRAINING CENTER Executive Board Meeting was called to order at 11:03 am on December 5, 2017 by Mark Vest.

Attendance: Mark Vest, Peggy Belknap, Jason Foutz, Rich Upham, Joe Shelley, Brett Starns, Maderia Ellison, Betsy Wilson, David Huish, Bill Solomon, Chip Shay, Doug Brimhall, Danneel Elkins and Stuart Bishop.

2. Approval of Minutes:

Motion made by Peggy Belknap to approve the November 7, 2017 Minutes, second by Jason Foutz, motion passed.

3. Reports:

Financial Reports were presented for review.

North side exterior of building was painted in November.

Calendar is being filled for Spring 2018. Check calendar for center usage.

4. Old Business:

A letter was received from Navajo County Sheriff’s Office regarding temporary housing of training simulator. NAPA would still like permanent housing of simulator at NATC.

Discussion on Tiny House options/cost and future capital improvement projects was held. Chip Shay from SPS+ Architects and Doug Brimhall Principal Engineer were on site for discussion. The board listed items and discussed the master plan. The following is wanted: new garage housing two fire engines, current garage being used to house training simulator, four office spaces added to current dirty classroom, three classroom spaces added to current dirty classroom with one classroom having partitions to split room. Restrooms would be able to be accessed

through current storage room. Group also discussed moving gun range West to East at 125 yards separating rifle from pistol range adding a ramada and four tables.

Discussion on written guidelines concerning NATC membership was held. Peggy Belknap motioned to approve Section 2: NATC Membership Dues/Use of NATC Facilities with corrections as noted to the Standard Operating Guideline, second by Jason Foutz, motion passed. NOTE: Corrections were noted by Stuart Bishop.

5. New Business:

Betsy Wilson reported that she will be attending a gaming funding training in January 2018. Betsy asked the board what priorities were for funding. The NATC Board would like to see training simulator on site. Betsy will report back at the February 2018 meeting.

6. Partner Reports:

NAFCA: Nothing to report.

NAPA: Chief Joe Shelley will be the 2018 NAPA President.

Navajo County: Nothing to report.

NPC: Soon the Human Resource Department should be posting the position to fill Stuart Bishops position.

Town of Taylor: No one in attendance.

7. Future Agenda Items:

Betsy Wilson to be invited to the February meeting for discussion of grant funding.

Discussion/Approval of NATC usage fees for 2018-2019.

Discussion of Virtual Training Simulator Building.

Discussion on Tiny House options/costs on NATC property.

Discussion on future capital improvement projects.

8. Adjournment:

Motion made by Peggy Belknap to adjourn meeting, second by Jason Foutz, motion passed. Meeting adjourned at 12:46 p.m., Minutes submitted by: Danneel Elkins

NOTE: January 2, 2018 and February 6, 2018 meetings cancelled!