



NORTHEAST ARIZONA TRAINING CENTER

“Training Emergency Professionals for Public Service”

BOARD OF DIRECTORS MEETING

Tuesday, March 1, 2016

Board of Directors: Mark Vest – NPC (Chair), Peggy Belknap – NPC, David Huish - NPC

Advisory Committee: Mary Jane Springer – Navajo County; Clay Wood – NAFCA; Clint Burden – Town of Taylor; Mike Nuttall – NAPA

Opening:

1. Call to Order: The NORTHEAST ARIZONA TRAINING CENTER Executive Board Meeting was called to order at 10:07 am on March 1, 2016 by Mark Vest.

Attendance: Mark Vest, Peggy Belknap, David Huish, Mary Jane Springer, Gus Lundberg, Rich Upham Danneel Elkins and Stuart Bishop.

2. Approval of Minutes:

Motion made by Peggy Belknap to approve the February 2, 2016 Board Meeting Minutes, second by David Huish, motion passed.

3. Reports:

Financial Reports were presented for review.

The NATC roof project is scheduled to begin March 2, 2016 with an estimated completion of approximately one week. A fire alarm system for NATC has been designed and is being sent out for bid.

Center continues to be booked. Check calendar for usage.

4. Old Business:

GADA Loan paperwork has been completed and filed in the office of NPC Administrative Services. The board is requesting a memo be placed with the original paperwork as to why the document was not recorded with Navajo County.

Discussion/Action on disposal of surplus NATC property was tabled to April 6, 2016.

Discussion of NATC insurance renewal was tabled to April 6, 2016. Board is requesting further information on NPC coverage of NATC facility and property. Mark Vest to address NATC insurance with NPC Executive Team.

5. New Business:

Motion made by David Huish to approve agency and private user fees for 2016-2017. User fees to remain the same as the 2015-2016 fees, second by Peggy Belknap, motion passed.

Discussion/Action of 2016-17 NATC Budget was tabled to April 6, 2016.

Discussion/Action on changing NATC Auditors was tabled to April 6, 2016. Mark Vest to speak with Maderia Ellison asking for her recommendation.

Discussion/Action on revision of NATC By Laws was tabled to April 6, 2016.

6. Partner Reports:

NAFCA: NAFCA continues to be in full support of the training center. Regional training will be held at NATC this summer (check calendar for usage).

NAPA: No one in attendance

Navajo County: Nothing to report.

NPC: NPC hosted Region 4 Skills USA on January 29, 2016 with the event being a huge success! NPC maintenance is working on trying to find a vendor for weed control for NATC and has taken over the pest control of the facility.

Town of Taylor: Town of Taylor is excited to be teaming up with other towns from Navajo County and Apache County for a regional "Geo-Cashing" event!

7. Future Agenda Items:

Discussion/Action on disposal of surplus NATC property

Discussion of NATC insurance renewal

Discussion/Action of 2016-17 NATC Budget

Discussion/Action on changing NATC Auditors

Discussion/Action on revision of NATC By Laws

8. Adjournment:

Motion made by David Huish, second by Peggy Belknap to adjourn the meeting, motion passed. Meeting adjourned at 11:09 am, Minutes submitted by: Danneel Elkins