



NORTHEAST ARIZONA TRAINING CENTER

“Training Emergency Professionals for Public Service”

BOARD OF DIRECTORS MEETING

Tuesday, February 2, 2016

Board of Directors: Mark Vest – NPC (Chair), Peggy Belknap – NPC, David Huish - NPC

Advisory Committee: Mary Jane Springer – Navajo County; Clay Wood – NAFCA; Clint Burden – Town of Taylor; Mike Nuttall – NAPA

Opening:

1. Call to Order: The NORTHEAST ARIZONA TRAINING CENTER Executive Board Meeting was called to order at 10:08 am on February 2, 2016 by Mark Vest.

Attendance: Mark Vest, Peggy Belknap (via phone), David Huish, Mary Jane Springer, Gus Lundberg, Danneel Elkins and Stuart Bishop.

2. Approval of Minutes:

Motion made by Peggy Belknap to approve the January 5, 2016 Board Meeting Minutes, second by David Huish, motion passed.

3. Reports:

Financial Reports were presented for review. As of January 5, 2016 the following agency has not paid their 2015-2016 Dues: Sun Valley FD.

Maintenance is replacing the old ac/heating units, with two new units in service and the other two scheduled to be completed within the month. The roof repair will be the next project with target start date within the next two weeks. The backhoe and blue lift will be repaired and brought to standard using NPC maintenance funds.

Center continues to be booked, with no night classes running Spring semester. Check calendar for usage.

4. Old Business:

Northland Pioneer College has paid off the GADA Loan! Gus Lundberg has signed the legal paperwork and provided to Stuart today! The NATC paid off loan and ownership paperwork needs to be recorded at the Navajo County Records Office per the executive board, Stuart will provide paperwork to Maderia Ellison to finalize. NATC by-laws will be placed on the March agenda as a discussion item.

Shooting Range – Concrete tables will be delivered the week of February 8th with the county finishing the concrete pad and awning after arrival.

Disposal of surplus forms will be filled out and sent on to Peggy and or Mark to obtain signatures once inventory has been gone through and assigned.

Stuart will follow up with Maderia on the way to proceed with the NATC insurance renewal in the future.

5. New Business:

Discussion was held regarding the 2016-2017 Budget and User Fees. The board would like the user fees to remain the same for the 2016-2017 year. The operational budget and approval of user fees will be placed on the March agenda as an action item.

6. Partner Reports:

NAFCA: No one in attendance

NAPA: No one in attendance

Navajo County: Nothing to report.

NPC: NPC hosted Region 4 Skills USA on January 29, 2016 with the event being a huge success!

Town of Taylor: Wal-Mart is scheduled with a GRAND OPENING of March 11, 2016.

7. Future Agenda Items:

Action item of 2016-17 Budget/User Fees and operational budget.

Discussion of NATC By-laws.

8. Adjournment:

Motion made by David Huish, second by Peggy Belknap to adjourn the meeting, motion passed. Meeting adjourned at 10:50 am, Minutes submitted by: Danneel Elkins