



# NORTHEAST ARIZONA TRAINING CENTER

*“Training Emergency Professionals for Public Service”*

## BOARD OF DIRECTORS MEETING

Tuesday, November 1, 2016

**Board of Directors:** Mark Vest – NPC (Chair), Peggy Belknap – NPC, David Huish - NPC

**Advisory Committee:** Mary Jane Springer – Navajo County; Rich Upham – NAFCA; Clint Burden – Town of Taylor; Mike Nuttall – NAPA

### **Opening:**

**1. Call to Order:** The NORTHEAST ARIZONA TRAINING CENTER Executive Board Meeting was called to order at 3:02 pm on November 1, 2016 by Mark Vest.

**Attendance:** Mark Vest, David Huish, Peggy Belknap, Rich Upham, Mike Nuttall, Danneel Elkins and Stuart Bishop.

### **2. Approval of Minutes:**

Motion made by David Huish to approve the September Minutes with revision of date from September 6, 2016 as stated on agenda to September 13, 2016, second by Mark Vest, motion passed. Peggy Belknap abstained due to the fact of being absent at the September 13, 2016 meeting.

### **3. Reports:**

Financial Reports were presented for review. Discussion was held regarding APS paperwork for payment of NATC dues, Board recommends that Stuart Bishop does not sign paperwork until he receives an explanation of why the paperwork is needed for payment.

Maintenance is obtaining three quotes for repair/maintenance of driving track asphalt. Two quotes have been obtained, waiting on the third.

Center continues to be almost completely booked, check calendar for usage.

### **4. Old Business:**

Stuart Bishop is still awaiting information from AZPOST on Virtual Training Simulator. This item was tabled.

NPC DGB presentation on September 20, 2016 went well. Positive feedback of center was given.

NATC has received a donated vehicle from Eagar PD. Vehicle has 155,000 miles. Stuart Bishop will send a thank you letter to the department for the donated vehicle.

**5. New Business:**

Discussion of Virtual Training Simulator from AZPOST to remain on agenda as a discussion/action item. Pending more information from AZPOST.

Reimbursement of \$8,893.22 from VFIS Insurance cancellation has yet to be received. Should receive check in the month of November.

**6. Partner Reports:**

NAFCA: Rich Upham will remain NAFCA President for 2017

NAPA: Mike Nuttall will remain NAPA President until Sprint of 2017.

Navajo County: No one in attendance.

NPC: Spring Registration to start in November.

Town of Taylor: No one in attendance.

**7. Future Agenda Items:**

Virtual Training Simulator.

**8. Adjournment:**

Motion made by David Huish, second by Peggy Belknap to adjourn the meeting, motion passed.

Meeting adjourned at 3:35 pm, Minutes submitted by: Danneel Elkins