



# NORTHEAST ARIZONA TRAINING CENTER

*“Training Emergency Professionals for Public Service”*

## BOARD OF DIRECTORS MEETING

Tuesday, September 1, 2015

**Board of Directors:** Mark Vest – NPC (Chair), Blaine Hatch –NPC, Peggy Belknap – NPC

**Advisory Committee:** Mary Jane Springer – Navajo County; Clay Wood – NAFCA; Clint Burden – Town of Taylor; Jim Molesa – NAPA

### **Opening:**

**1. Call to Order:** The NORTHEAST ARIZONA TRAINING CENTER Executive Board Meeting was called to order at 10:01 am on September 1, 2015 by Mark Vest.

**Attendance:** Mark Vest, Peggy Belknap, Blaine Hatch, Mary Jane Springer (Navajo County), Rich Upham (NAFCA), Gus Lundberg (Town of Taylor), Jim Molesa (NAPA), Chief Larry Scarber (Snowflake Taylor PD), Sgt. Dan Rush (Snowflake Taylor PD), Assistant Chief Willie Nelson (Taylor Snowflake FD), Danneel Elkins and Stuart Bishop.

### **2. Approval of Minutes:**

Motion made by Peggy Belknap to approve the May 5, 2015 Board Meeting Minutes, second by Blaine Hatch, motion passed.

### **3. Financial Update:**

Financial Reports were presented for review.

### **4. GADA Loan:**

Northland Pioneer College has paid off the GADA Loan! Blaine Hatch will make sure that the Deed of Trust and Promissory Note paperwork has been completed.

### **5. Discussion/Approval on Nordstrom NATC yearly audit:**

The yearly audit of NATC has been finalized.

It was requested by the auditor that we keep formal notice of unpaid member on a monthly basis. As of September 1, 2015 the following agencies have not paid their 2015-2016 Dues: Snowflake FD, Greer FD, Sun Valley FD, SRP, AZ Public Service – Cholla, Flyers Club, USFS, Apache County Sheriff’s Office, Arizona Department of Public Safety, Eager PD, Show Low PD, Springerville PD, St. Johns PD and Winslow PD.

Motion made by Peggy Belknap to approve the Audited Financial Statement, second by Blaine Hatch, motion passed.

Motion made by Peggy Belknap to approve the Form 990, second by Blaine Hatch, motion passed.

#### **6. Update on Shooting Range:**

Navajo County will be using the range "LIVE" in October for training! Blaine Hatch recommended "The Trust" come and conduct an insurance inspection.

#### **7. Discussion/Approval to file AZ Corporation Commission report due October 1, 2015:**

Motion made by Blaine Hatch to approve Stuart Bishop filling the AZ Corporation Commission Report due on 10-1-2015, second by Peggy Belknap, motion passed.

#### **8. Training Center update:**

Stuart Bishop reported that the classroom ductwork is full of water, roof grids are falling out and the roof continues to leak. It was recommended by Blaine Hatch that NPC facility manager David Huish come and conduct an inspection of the building. The facility report by Mr. Huish will be presented at the October 6, 2015 meeting.

Board members would like partners to present long term and immediate needs of facility at the October 6, 2015 meeting.

The center continues to be busy Monday - Saturday. For center usage please check the calendar at natc.info

2015-2016 User Fees were mailed out from the business office in July. Check the financial report for outstanding balances.

Bill Solomon leveled the classroom facility in August; however the ground continues to shift the building.

#### **9. Partner reports**

NAFCA: Nothing to report. Most members are out on wildland assignments.

NAPA: Nothing to report.

Navajo County: Register for Ready Navajo County.

NPC: Enrollment was low for FRS and AJS for the fall semester, if you have suggestions on how to improve fall enrollment please let Peggy know.

Town of Taylor: Welcomed new Chief of Police for Snowflake Taylor PD – Larry Scarber and the new Assistant Fire Chief for Taylor Snowflake FD – Willie Nelson.

## **10. Future Agenda Items:**

Facility Report from David Huish to be placed on October agenda.

Discussion in October on Capital Plan for the NATC facility.

Discussion on the future of the NATC management and review of current By-laws, making changes as necessary due to GADA loan being paid off by NPC.

**NOTE: Next Regular NATC Meeting – 10/6 at 10 am unless otherwise notified**  
**2015 meeting dates: 8/4, 9/1, 10/6, 11/3 and 12/1 \*all meetings will be held at NATC at 10:00 AM, unless otherwise noted.**

## **11. Adjournment:**

Motion made by Blaine Hatch, second by Peggy Belknap to adjourn the meeting, motion passed.  
Meeting adjourned at 10:58 am, Minutes submitted by: Danneel Elkins