



NORTHEAST ARIZONA TRAINING CENTER

“Training Emergency Professionals for Public Service”

BOARD OF DIRECTORS MEETING

Tuesday, May 5, 2015

Board of Directors: Mark Vest – NPC (Chair), Blaine Hatch –NPC, Peggy Belknap – NPC

Advisory Committee: Mary Jane Springer – Navajo County; Clay Wood – NAFCA; Clint Burden – Town of Taylor; Jim Molesa – NAPA

Opening:

1. Call to Order: The NORTHEAST ARIZONA TRAINING CENTER Executive Board Meeting was called to order at 10:05 am on May 5, 2015 by Mark Vest.

Attendance: Mark Vest, Peggy Belknap, Blaine Hatch (telephonically), Mary Jane Springer (Navajo County), Rich Upham (NAFCA), Gus Lundberg (Town of Taylor), Danneel Elkins and Stuart Bishop.

2. Approval of Minutes:

Motion made by Peggy Belknap to approve the April 7, 2015 Board Meeting Minutes, second by Mark Vest, motion passed.

3. Financial Update:

Financial Reports were presented for review.

4. Discussion on NPC District Governing Board meeting concerning NATC:

Blaine Hatch gave an overview of the NPC Governing Boards approval that NATC will be operated and controlled by NPC. The intent of the board is to operate the facility in the same manner it is currently being run, having the partnerships be involved. The governing board also approved to pay off the remaining balance of the GADA loan.

5. Discussion/Approval on 2015/16 NATC Budget:

Peggy Belknap motioned to approve 2015/2016 Budget, second by Blaine Hatch, motion passed. Discussion was held regarding future years for budget purposes, no decisions have been made at this time, this item will be placed on future agendas. A suggestion was made to add the SAV's (Senior Auxillary Volunteers) to the membership dues listing as they use the facility for annual training. A suggestion was made to have Stuart Bishop draft a letter asking for local businesses to contribute monetary donations to the facility as well.

6. Discussion/Approval for Nordstrom yearly audit:

Motion made by Blaine Hatch to approve Nordstrom conducting the annual audit including Form 990, second by Peggy Belknap, motion passed.

7. Discussion/Approval Shooting Range Guidelines:

Motion made by Peggy Belknap to approve the NATC Law Enforcement Range Rules, second by Blaine Hatch, motion passed. The new rules will be added to the NATC SOG Manual and placed on the NATC website.

8. Discussion/Approval on Shooting Range and NATC Yearly Insurance Payment:

Peggy Belknap motioned to approve Invoice 5309 for insurance payment of the NATC Shooting Range and Invoice 5310 for the annual payment of the NATC facility, second by Blaine Hatch. Motion passed.

9. Discussion on possible disposal of Ladder Truck:

Discussion was held regarding the disposal of the donated ladder truck. Motion made by Peggy Belknap to sale the ladder truck with funds from the sale of the truck going back into the NATC checking account, second by Blaine Hatch, motion passed.

10. Training Center Update:

Check NATC calendar for usage.

11. Partner reports

- a. NAFCA: Will be using the facility for live fire training May 11, – May 22, 2015.
- b. NAPA: No one in attendance.
- c. Navajo County: Mary volunteered to list ladder truck on Public Surplus.
- d. NPC: Peggy Belknap reported no Fire Science classes would be held over the summer session.
- e. Town of Taylor: The Town of Taylor and Town of Snowflake approved the IGA between the fire departments. The new name of the department will be Taylor Snowflake Fire Department.

12. Future Agenda Items:

Future Budget discussions to be place on August agenda.

NOTE: Next Regular NATC Meeting – 8/4 at 10 am unless otherwise notified
2015 meeting dates: 8/4, 9/1, 10/6, 11/3 and 12/1 *all meetings will be held at NATC at 10:00 AM, unless otherwise noted.

NOTE: Any discussion of shooting range improvement can and will be held through email correspondence.

13. Adjournment:

Motion made by Peggy Belknap, second by Baline Hatch to adjourn the meeting, motion passed.
Meeting adjourned at 10:56 am, Minutes submitted by: Danneel Elkins

APPROVED