



# NORTHEAST ARIZONA TRAINING CENTER

*“Training Emergency Professionals for Public Service”*

## BOARD OF DIRECTORS MEETING

Tuesday, December 1, 2015

**Board of Directors:** Mark Vest – NPC (Chair), Peggy Belknap – NPC, David Huish - NPC

**Advisory Committee:** Mary Jane Springer – Navajo County; Clay Wood – NAFCA; Clint Burden – Town of Taylor; Jim Molesa – NAPA

### **Opening:**

**1. Call to Order:** The NORTHEAST ARIZONA TRAINING CENTER Executive Board Meeting was called to order at 10:05 am on December 1, 2015 by Mark Vest.

**Attendance:** Mark Vest, Peggy Belknap, David Huish, Gus Lundberg (Town of Taylor), Danneel Elkins and Stuart Bishop.

### **2. Approval of Minutes:**

Motion made by Peggy Belknap to approve the November 3, 2015 Board Meeting Minutes, second by David Huish, motion passed.

### **3. Financial Update:**

Financial Reports were presented for review.

As of November 3, 2015 the following agencies have not paid their 2015-2016 Dues: Snowflake FD, Sun Valley FD and Winslow PD.

### **4. GADA Loan:**

Northland Pioneer College has paid off the GADA Loan! Mark Vest to contact Maderia Ellison to follow up on completion of paperwork to be filed with Navajo County to reflect the payment of the GADA loan and removal of the lien on the property. Paperwork may need to be reassigned to Maderia and or Lauren Sedillo in the absence of Blaine Hatch.

### **5. Discussion/Approval on adjustment of User fees:**

Motion made by Peggy Belknap to waive the 2015/2016 User Fee for Snowflake Fire Department, second by David Huish, motion passed. 2016/2017 fee discussion to be placed on January 2016 agenda.

## **6. Discussion on NATC Maintenance issues:**

Roofing agreement has been signed, material to arrive within the next few weeks. Once material is received, contractor will coordinate schedule with David Huish. Interior HVAC will be installed before roof is repaired. David Huish is completing paperwork with the Town of Taylor for this work.

Hatch construction is completing crack seal of driving track and parking lot.

## **7. Shooting Range update:**

No Trespassing and Shooting Range signs have been purchased and will be installed on fence line around property. Navajo County has still been unable to complete the work on the range due to other pending projects. Drainage study was completed to eliminate the standing water currently on the range and a new drainage ditch will be dug once time allows.

## **8. Training Center update:**

Flash Chamber has been received, Bullex still working on proper install of doors. FRS 104 Live Burn went well. Center continues to be booked. Check calendar for usage!

## **9. Partner reports:**

NAFCA: No one in attendance.

NAPA: No one in attendance

Navajo County: No one in attendance.

NPC: Spring registration is now open!

Town of Taylor: Burger King permit has not been picked up from town, but both Wal-Mart and Burger King are on track to be open February 2016!

**NOTE: Next Regular NATC Meeting – 1/5 at 10 am unless otherwise notified**  
**2016 meeting dates: 1/5, 2/2, 3/1, 4/5, 5/3, 6/7, 7/5, 8/2, 9/6, 10/4, 11/1 and 12/6 \*all meetings will be held at NATC at 10:00 AM, unless otherwise noted.**

## **11. Future Agenda Items:**

Update on GADA Loan, update on NATC Maintenance issues, update on Shooting Range and Discussion of 2016/2017 user fees.

## **12. Adjournment:**

Motion made by Peggy Belknap, second by David Huish to adjourn the meeting, motion passed. Meeting adjourned at 10:48 am, Minutes submitted by: Danneel Elkins