



NORTHEAST ARIZONA TRAINING CENTER

“Training Emergency Professionals for Public Service”

BOARD OF DIRECTORS MEETING

Tuesday, May 6, 2014

Board of Directors: Mark Vest – NPC (Chair), Blaine Hatch –NPC, Peggy Belknap – NPC

Advisory Committee: Mary Jane Springer – Navajo County; Clay Wood – NAFCA; Clint Burden – Town of Taylor; Mark Jackson – NAPA

Opening:

1. Call to Order: The NORTHEAST ARIZONA TRAINING CENTER Executive Board Meeting was called to order at 2:03 pm on May 6, 2014 at the Silvercreek Campus in Snowflake, Arizona by Mark Vest.

Attendance: Mark Vest, Peggy Belknap, Blaine Hatch, Mary Jane Springer (Navajo County), Danneel Elkins and Stuart Bishop.

2. Approval of Minutes:

Motion made by Peggy Belknap to approve the April 1, 2014 and April 9, 2014 Board Meeting Minutes, second by Blaine Hatch, motion passed.

3. Financial Update:

A requisition for payment of NATC facility and vehicle insurance has been submitted. Insurance payment was due on May 1, 2014.

Motion made by Blaine Hatch to approve payment of the GADA Loan which is due August 1, 2014, second by Peggy Belknap, motion passed.

Motion made by Peggy Belknap to send out 2014/2015 User Fee Invoices on July 1, 2014, second by Blaine Hatch, motion passed.

Motion made by Peggy Belknap to accept proposed audit budget and move forward with audit for year ending June 30, 2014, second by Mark Vest, motion passed.

4. “Dirty Classroom” for NATC:

Motion made by Peggy Belknap to approve amendment #2 and to start project, second by Blaine Hatch, motion passed.

Motion made by Peggy Belknap to approve Stuart Bishop as project manager removing David Huish as project manager, second by Blaine Hatch, motion passed. Stuart Bishop to send a letter of request to the board for this change.

Board was made aware of the additional classroom space that is optional with a slight extra cost to current contract. Board recommends to proceed with the building and square footage that has been approved by the NPC Governing Board.

The purchase of wrestling mats for the new building will be taking from the NPC capital budget, as it is equipment used for NPC instruction.

Blaine Hatch to follow up on invoice of lockers so a bill for payment can be submitted.

5. Shooting Range update:

Stuart Bishop will be meeting with the Town of Taylor Town Council on Wednesday May 7, 2014 to obtain approval of range.

Navajo County Sheriff's Office continues to work on obtaining monies and bids for range.

6. Training Center Update:

Repairs to the roof are needed before monsoon hits. Navajo County to help with in-kind services for this request.

Motion made by Peggy Belknap to purchase concrete barriers not to exceed \$5000, second by Blaine Hatch, motion passed. Blaine will take this recommendation to the NPC Governing Board for their approval.

The NAVIT washer and dryer have been installed in the garage. A hot water heater was installed by Farr plumbing. Installation was needed in order for the washer to be operational.

Titles to donated vehicles have been transferred into NATC.

Training center continues to be busy with trainings throughout the summer. Check calendar for usage!

7. Partner Reports:

Navajo County: Nothing to report

Town of Taylor: No one in attendance

NPC: Nothing to report

NAPA: No one in attendance

NAFCA: No one in attendance

8. Future Agenda Items and Other Items of Business:

Discussion of an on-site shooting range to be placed on future agendas.

Maintenance updates and continuation of “dirty” classroom progression to be placed on future agendas.

NOTE: Next Regular NATC Meeting – August 5, 2014 at 10 am

2014 meeting dates: 1/7, 2/4, 3/4, 4/1, 5/6, 8/5, 9/2, 10/7, 11/4, 12/2 (no June/July meeting)

***all meetings will be held at NATC at 10:00 AM, unless otherwise noted**

9. Adjournment:

Motion made by Peggy Belknap, second by Blaine Hatch to adjourn the meeting. Motion passed. Meeting adjourned at 2:48 pm, Minutes submitted by: Danneel Elkins

APPROVED