



NORTHEAST ARIZONA TRAINING CENTER

“Training Emergency Professionals for Public Service”

BOARD OF DIRECTORS MEETING

Tuesday, March 4, 2014

Board of Directors: Mark Vest – NPC (Chair), Blaine Hatch –NPC, Peggy Belknap – NPC

Advisory Committee: Mary Jane Springer – Navajo County; Clay Wood – NAFCA; Clint Burden – Town of Taylor; Mark Jackson – NAPA

Opening:

1. Call to Order: The NORTHEAST ARIZONA TRAINING CENTER Executive Board Meeting was called to order at 10:06 am on March 4, 2014 in Taylor, Arizona by Mark Vest.

Attendance: Mark Vest, Peggy Belknap, Blaine Hatch, Clay Wood (NAFCA), Rich Upham (NAFCA), Bill Solomon (NPC), Danneel Elkins and Stuart Bishop.

2. Approval of Minutes:

Motion made by Blaine Hatch to approve the February 4, 2014 and February 26, 2014, Board Meeting Minutes, second by Peggy Belknap, motion passed.

3. Financial Update:

NATC financial reports were presented for review.

A discussion of 2014/2015 budget and user fees was held.

Blaine Hatch recommend that Stuart Bishop, check on NATC insurance policy, verifying that policy lists coverage for Ropes I, II and III training.

4. Legal Services for NATC:

The board agreed that Legal Services for NATC should be on an as need basis.

5. “Dirty Classroom” for NATC:

Legal services have been obtained for the review of the contract and bid submitted by D.W. Lusk Contracting. Documents are still being reviewed by Attorney Gehl Tucker. Once attorney provides feedback, board will schedule a telephonic conference to discuss attorney’s review.

Motion made by Blaine Hatch to approve purchase of lockers that are currently on site from the Skills Center, second by Peggy Belknap, motion passed. Lockers will be included with the

“Dirty Classroom” bid proposal and will be paid out of NATC’s capital funds pending District Governing Board Approval.

6. Training Center update:

Heating and cooling duct work has been rerouted and air flow and temperature control is much better in Classroom 2 and 3. Quotes for new heating units have been obtained with quotes ranging from \$11,000 - \$17,000.

April board meeting Stuart Bishop will provide board with an estimate for a natural gas line to be run to the classroom facility.

NATC will purchase a water fountain to be installed by NPC maintenance.

The center continues to be busy with a packed schedule. Access to calendar (www.natc.info)

7. Partner Reports:

Navajo County: No one in attendance

Town of Taylor: No one in attendance

NPC: 2014 Fall Schedule is due March 17th

NAPA: No one in attendance

NAFCA: Nothing to report

8. Future Agenda Items and Other Items of Business:

Discussion of an on-site shooting range to be placed on future agendas.

Maintenance updates and continuation of “dirty” classroom progression to be placed on future agendas.

NOTE: Meeting time has now changed to 10:00a.m. on the first Tuesday of every month. Next meeting will be held Tuesday, April 1, 2014

9. Adjournment:

Motion made by Peggy Belknap, second by Blaine Hatch to adjourn the meeting. Motion passed. Meeting adjourned at 10:49 am, Minutes submitted by: Danneel Elkins