



# NORTHEAST ARIZONA TRAINING CENTER

*“Training Emergency Professionals for Public Service”*

## BOARD OF DIRECTORS MEETING

Tuesday, February 4, 2014

**Board of Directors:** Mark Vest – NPC (Chair), Blaine Hatch –NPC, Peggy Belknap – NPC

**Advisory Committee:** Mary Jane Springer – Navajo County; Clay Wood – NAFCA; Clint Burden – Town of Taylor; Mark Jackson – NAPA

### **Opening:**

**1. Call to Order:** The NORTHEAST ARIZONA TRAINING CENTER Executive Board Meeting was called to order at 10:13 am on February 4, 2014 in Taylor, Arizona by Mark Vest.

**Attendance:** Mark Vest, Blaine Hatch, Clay Wood (NAFCA), Mark Jackson (NAPA), Mary Jane Springer (Navajo County), Gus Lundberg (Town of Taylor), Bill Solomon (NPC), Danneel Elkins and Stuart Bishop.

### **2. Approval of Minutes:**

Motion made by Blaine Hatch to approve the January 7, 2014 Board Meeting Minutes, second by Mark Vest, motion passed.

Motion made by Blaine Hatch to approve the January 14, 2014 Board Meeting Minutes, second by Mark Vest, motion passed.

### **3. Financial Update:**

NATC financial reports were presented for review.

A discussion of 2014/2015 budget and user fees was held.

Motion made by Blaine Hatch to approve the 2014/2015 budget as presented, second by Mark Vest, motion passed.

Motion made by Blaine Hatch to approve the 2014-2015 User Fees as presented, second by Mark Vest, motion passed.

### **4. Dirty Classroom for NATC:**

Several floor plans were presented for review as well as the design contract from D.W. Lusk. Blaine Hatch asked that the design contract be put into an itemized format before a motion be

made to approve the design fees. Stuart Bishop to meet with contractor and request the new contract format. No decisions were made on the presented floor plans.

Stuart Bishop to research lockers for new dirty classroom, the board has requested two quotes to be presented at the March 4, 2014 meeting. NPC currently has lockers available that are being stored in the NATC garage. Cost for the NPC lockers is \$5667.

A big thank you to Navajo County for their in-kind services estimated at \$6000 for site work to the east of the garage.

## **5. Training Center Update:**

NPC's maintenance department has moved the duct work in the building, Classrooms 2 and 3 are now on their own thermostat.

Stuart Bishop has received two quotes to replace the heating/cooling units on the building. Heating/cooling issues to be placed on future agenda items. Board is waiting to see new dirty classroom facility design before making a decision on replacing units on current building.

Stuart Bishop has received a quote from Unisource to run a gas line to the current building. Board is waiting to see new dirty classroom design before a decision is made on the utility line.

Check [nadc.info](http://nadc.info) for current calendar and activities at NATC!

Stuart Bishop filed the 2014 AZ Corporation Commission paperwork for NATC.

## **6. Partner Reports:**

Navajo County – Legal services for NATC are not provided by Navajo County. Requested site work from the January 7, 2014 meeting was completed on February 3, 2014.

Town of Taylor – Gus Lundberg will coordinate with Stuart Bishop the placement of soil the town is giving to NATC for the proposed gun range.

NPC – Had nothing to report.

NAPA – Had nothing to report.

NAFCA – Had nothing to report.

## **7. Future Agenda Items and Other Items of Business:**

Discussion of an on-site shooting range to be placed on future agendas.

Maintenance updates and continuation of “dirty” classroom progression to be placed on future agendas.

Discussion of appointment of an attorney for NATC to be placed on the March 2014 agenda.

**NOTE: Meeting time has now changed to 10:00a.m. on the first Tuesday of every month.  
Next meeting will be held Tuesday, March 4, 2014**

**8. Adjournment:**

Motion made by Blaine Hatch, second by Mark Vest to adjourn the meeting. Motion passed.  
Meeting adjourned at 11:48 am, Minutes submitted by: Danneel Elkins

APPROVED