



NORTHEAST ARIZONA TRAINING CENTER

“Training Emergency Professionals for Public Service”

BOARD OF DIRECTORS MEETING

Tuesday, December 2, 2014

Board of Directors: Mark Vest – NPC (Chair), Blaine Hatch –NPC, Peggy Belknap – NPC

Advisory Committee: Mary Jane Springer – Navajo County; Clay Wood – NAFCA; Clint Burden – Town of Taylor; Mark Jackson – NAPA

Opening:

1. Call to Order: The NORTHEAST ARIZONA TRAINING CENTER Executive Board Meeting was called to order at 10:01 am on December 2, 2014 by Peggy Belknap.

Attendance: Peggy Belknap, Blaine Hatch, Jimmy Jayne (Navajo County), Mary Jane Springer (Navajo County), Gus Lundberg (Town of Taylor), Clint Burden (Town of Taylor), Rich Upham (NAFCA), Chief Mark Jackson (NAPA), Danneel Elkins and Stuart Bishop.

2. Approval of Minutes:

Motion made by Blaine Hatch to approve the November 4, 2014 Board Meeting Minutes, second by Peggy Belknap, motion passed.

3. Financial Update:

NATC financial reports were presented for review.

4. Discussion/Approval for January 2015 GADA interest payment:

Motion made by Blaine Hatch to approve January 2015 payment of the GADA loan, second by Peggy Belknap, motion passed.

5. Discussion/Approval on final payment for NATC Dirty Classroom:

Motion made by Blaine Hatch to approve final payment to contractor once the heating/ac unit is replaced and a certificate of occupancy has been received from the Town of Taylor, second by Peggy Belknap, motion passed

6. Discussion/Approval for Semi-annual Insurance payment for NATC:

Motion made by Blaine Hatch to approve semi-annual insurance payment for NATC, second by Peggy Belknap, motion passed.

7. Discussion/Approval of NATC Partners recommendation letter:

NATC Board accepted the recommendation letter from the NATC partners and will present it to the NPC Governing Board at their January 20, 2015 meeting.

8. Discussion on LGIP funds:

Discussion of LGIP funds to be placed on future agendas.

9. Training Center update:

A discussion on the 2015-2016 user fees was held, the board would like to see user fees remain the same with an exception of the user fee for Timber Mesa Fire Department which was set at \$5,000.00 due to the size of their department.

NATC SOG manual was presented for review. Motion made by Blaine Hatch to approve the newly revised SOG, second by Peggy Belknap, motion passed.

A discussion was held regarding landscape services for the NATC facility. Navajo County has volunteered to donate in-kind services to finish landscaping of Dirty Classroom area. All other landscaping decisions have been placed on hold.

A discussion was held on the maintenance costs for the NATC police vehicles and it was agreed that the repairs could be done locally and the costs for repairs would come out of the NPC AJS Instructional supplies budget.

10. Partner reports:

NAFCA: had nothing to report.

NAPA: Jim Molesa will be the 2015 NAPA President and will start to attend NATC Board Meetings.

Navajo County: will contribute in-kind services for roof leaks, building painting as well as landscaping for dirty classroom area.

NPC: Spring registration is now open!

Town of Taylor: had nothing to report.

NOTE: Next Regular NATC Meeting – January 6, 2015 at 10 am
2015 meeting dates: 1/6, 2/3, 3/3, 4/7 and 5/5 (no June/July meeting) *all meetings will be held at NATC at 10:00 AM, unless otherwise noted

9. Adjournment:

Motion made by Blaine Hatch, second by Peggy Belknap to adjourn the meeting. Motion passed. Meeting adjourned at 10:59 am, Minutes submitted by: Danneel Elkins