



NORTHEAST ARIZONA TRAINING CENTER

“Training Emergency Professionals for Public Service”

BOARD OF DIRECTORS MEETING

Tuesday, March 5, 2013

Board of Directors: Blaine Hatch –NPC, Mark Vest – NPC, Peggy Belknap – NPC

Advisory Committee: David Tenney – Navajo County; Clay Wood – NAFCA; Clint Burden – Town of Taylor; Larry Parks – NAPA

Opening:

1. Call to Order: The NORTHEAST ARIZONA TRAINING CENTER Executive Board Meeting was called to order at 1:05 pm on March 5, 2013 in Taylor, Arizona by Mark Vest.

Attendance: Mark Vest, Peggy Belknap, Blaine Hatch, Gus Lundberg, Clay Wood, Rich Upham, Larry Parks, Danneel Elkins, Clint Burden and Stuart Bishop.

2. Approval of Minutes:

Motion made by Blaine Hatch to approve the February 5, 2013 Board Meeting Minutes, second by Peggy Belknap, motion passed.

3. Financial Update:

NATC Cash Balance Report as of 12-31-2012 was presented for review as well as the NATC Revenues and Expenses Budget and Actual Comparison as of 1-31-2013.

Possible action items for the April agenda are user fees for the 2013/2014 school year as well as rental fees for NPC using the facility. Blaine Hatch to research commercial rental fees in the area and provide information at the April meeting.

4. Facility Plan:

NPC’s Governing Board has the NATC Facility Plan listed on their agenda for March 22, 2013 Board Retreat. Stuart Bishop is scheduled to provide a report to the NPC Board in April. If the board reviews the plan in March, the advisory committee will be able to provide input in April. This item may need to be moved to the May agenda depending on the board’s ability to review plan in either March or April.

5. NATC Standard Operating Guidelines:

Motion made by Blaine Hatch to approve the NATC SOG understanding that this document is an open working document, adjustments to guidelines can be made at any time. Second by Peggy Belknap, motion passed.

6. Training Center Update:

The driving track will be used in June and July by the car clubs.

MCS live burn was held last week with 10 agencies using facility training over 180 fire fighters – training was reported to be a success.

NATC is looking at holding a Public Safety Day in September of 2013.

7. Partner Reports:

Navajo County – had nothing to report.

Town of Taylor – had nothing to report.

NPC – NALETA recently administered the limited authority exam with all 14 recruits passing. As of today 6 recruits have been hired full time.

NAVIT FRS program going from a 2-year to a 1-year program fall of 2013.

Training classes for FRS 150 Wildland Firefighter were just held with two more training classes coming up this spring.

NAPA – Captain Larry Parks is looking into donations of cones and jersey barriers for the driving track,.

NAFCA – had nothing to report.

11. Future Agenda Items:

Note: Possible action items for the April agenda are user fees for the 2013/2014 school year as well as rental fees for NPC using the facility.

NATC Facility Plan to be placed on either the April or May agenda depending on NPC governing board review.

12. Adjournment:

Motion made by Peggy Belknap, second by Blaine Hatch to adjourn the meeting. Motion passed. Meeting adjourned at 1:50pm, Minutes submitted by: Danneel Elkins