



NORTHEAST ARIZONA TRAINING CENTER

“Training Emergency Professionals for Public Service”

BOARD OF DIRECTORS MEETING

Tuesday, January 8, 2013

Board of Directors: Blaine Hatch –NPC, Mark Vest – NPC, Peggy Belknap – NPC

Advisory Committee: David Tenney – Navajo County; Clay Wood – NAFCA; Eric Duthie – Town of Taylor; Jerry Van Winkle – NAPA

Opening:

1. Call to Order: The NORTHEAST ARIZONA TRAINING CENTER Executive Board Meeting was called to order at 2:06 pm on January 8, 2013 in Taylor, Arizona by Mark Vest.

Attendance: Mark Vest, Peggy Belknap, Blaine Hatch, Eric Duthie, Bill Solomon, Danneel Elkins, Alisa Schniebler, Dan Barnes, Jerry Van Winkle and Stuart Bishop.

2. Adoption of Agenda:

Motion made by Blaine Hatch to approve the agenda format, second by Peggy Belknap, motion passed.

3. Approval of Minutes:

Motion made by Peggy Belknap to approve the December 4, 2012 Board Meeting Minutes, second by Blaine Hatch, motion passed.

4. Financial update:

Financial transition is going well, NPC Business Office is now handling finances for NATC. NATC Revenues & Expenses – Budget & Actual Comparison Report as of December 18, 2012 was provided for Board of Directors and Committee review.

5. Discussion/Action on State of AZ Corporation Commission Annual Report:

Director Stuart Bishop to act as statutory agent. Director Bishop to fill out Corporation Commission paperwork and provide to board for review before submitting to AZ Corporation Commission.

6. Update on “Facility Plan” for NATC :

DLR provided a preliminary report to NPC on 1-7-2013. Stuart Bishop and Blaine Hatch will look for the soils report for the NATC property. Board to review preliminary report and follow up at meeting on February 5, 2013.

7. Training Center update:

Classes have resumed for the spring semester housing NAVIT students in the morning and academy recruits in the evening on Tuesday, Thursdays and all day Saturdays. The burn tower and driving track are being utilized for training. A calendar of center usage/upcoming events can be accessed at www.natc.info

8. Partner Reports:

Navajo County – had nothing to report

Town of Taylor – will be assigning a replacement proxy for the committee as Gus Lundberg is no longer with the Town of Taylor.

NPC – Board members are excited to see the training that is continuing to be held at the facility. NPC has had new board members join their District Governing Board and are looking to fill one more board position. The college has begun to work on their 2013-2014 budget.

NAPA – a request was made that the NAPA president be involved in future board meetings.

NAFCA – had nothing to report

9. Future Agenda Items:

NATC Facility Plan review

11. Adjournment:

Motion made by Blaine Hatch, second by Peggy Belknap to adjourn the meeting. Motion passed.

Meeting adjourned at 2:40pm

Minutes submitted by: Danneel Elkins