



NORTHEAST ARIZONA TRAINING CENTER

“Training Emergency Professionals for Public Service”

BOARD OF DIRECTORS MEETING

Tuesday, December 3, 2013

Board of Directors: Mark Vest – NPC (Chair), Blaine Hatch –NPC, Peggy Belknap – NPC

Advisory Committee: David Tenney – Navajo County; Clay Wood – NAFCA; Clint Burden – Town of Taylor; Larry Parks – NAPA

Opening:

1. Call to Order: The NORTHEAST ARIZONA TRAINING CENTER Executive Board Meeting was called to order at 10:05 am on December 3, 2013 in Taylor, Arizona by Mark Vest.

Attendance: Mark Vest, Peggy Belknap, Blaine Hatch, Clint Burden, , Capt. Larry Parks, Lt. Andy Ronken (Navajo Co. Sheriff’s Office), Mary Jane Springer (Navajo County), Gus Lundberg (Taylor Town Manager), Bill Solomon (NPC), Danneel Elkins and Stuart Bishop.

2. Approval of Minutes:

Motion made by Peggy Belknap to approve the November 5, 2013 Board Meeting Minutes, second by Blaine Hatch, motion passed.

3. Financial Update:

NATC financial reports were presented for review.

A discussion of 2014/2015 budget and user fees was held. Budget and User Fees to be placed on January 2014 agenda with Stuart Bishop providing an operational budget for the NATC.

4. Facility Plan:

Request for Qualifications have been sent to several companies. The returned RFQ’s will be reviewed by the board on January 7, 2014.

Navajo County Sheriff’s Office presented thoughts on construction of a gun range to be built on the current NATC property. The board asked the county to provide them with more information as to annual cost to run the range. Stuart Bishop to look into liability costs and how it will affect our current insurance policy. Discussion of shooting range to be listed as a future agenda item.

5. Training Center Update:

Navajo County has dug drainage lines in parking lot, improving the drainage problems.

Bill Solomon is working on leveling the building, however with soil problems the building continues to sink and be un-level in certain areas. Rain gutters might be an option for drainage issues.

The driving course was swept by the Town of Snowflake in the month on November. The driving course section used by the police agencies needs to be repaved per the recommendation of Stuart Bishop.

Check calendar at www.natc.info for center activity.

6. Partner Reports:

Navajo County – nothing to report.

Town of Taylor – Bill Solomon may use their blade anytime as long as it is schedule out. The town is happy to help with the shooting range and has plenty of soil they will donate to the project.

NPC – looking forward to academy anticipated to start January. Spring registration is currently under way!

NAPA – Chief Jackson with Holbrook PD will be the new NAPA president for 2014 and will start to attend the NATC meetings in January.

NAFCA – no one in attendance at meeting.

7. Future Agenda Items and Other Items of Business:

Discussion of 2014/2015 User Fees and Budget to be placed on the January agenda.

Response to RFQ to be placed on the January agenda.

Discussion of on-site shooting range to be placed on the January agenda.

Maintenance updates and continuation of “dirty” classroom progression to be placed on future agendas.

NOTE: Meeting time has now changed to 10:00a.m. on the first Tuesday of every month. Next meeting will be held Tuesday, January 7, 2014

8. Adjournment:

Motion made by Peggy Belknap, second by Blaine Hatch to adjourn the meeting. Motion passed. Meeting adjourned at 11:39 am, Minutes submitted by: Danneel Elkins