



NORTHEAST ARIZONA TRAINING CENTER

“Training Emergency Professionals for Public Service”

BOARD OF DIRECTORS MEETING

Tuesday, November 5, 2013

Board of Directors: Blaine Hatch –NPC, Mark Vest – NPC, Peggy Belknap – NPC

Advisory Committee: David Tenney – Navajo County; Clay Wood – NAFCA; Clint Burden – Town of Taylor; Larry Parks – NAPA

Opening:

1. Call to Order: The NORTHEAST ARIZONA TRAINING CENTER Executive Board Meeting was called to order at 10:04 am on November 5, 2013 in Taylor, Arizona by Mark Vest.

Attendance: Mark Vest, Peggy Belknap, Blaine Hatch, Clint Burden, Clay Wood, Bill Solomon, Rich Upham, Danneel Elkins and Stuart Bishop.

2. Approval of Minutes:

Motion made by Peggy Belknap to approve the October 1, 2013 Board Meeting Minutes, second by Blaine Hatch, motion passed.

3. Financial Update:

NATC financial reports were presented for review.

Stuart Bishop to draft a financial plan for the NATC to be presented at the December meeting. The goal for a yearly operation budget is to be in the \$77,000 range with collected user fees from agencies to be included.

4. Facility Plan:

Motion made by Peggy Belknap to submit the formal Request for Qualification for bid. Modification to RQF to be made by Stuart Bishop, adding request of 40x60 as well as 50x60 buildings to be submitted. Second by Blaine Hatch, motion passed.

5. Training Center Update:

Navajo County has dug drainage lines in parking lot, improving the drainage problems.

Bill Solomon is working on leveling the building, however with soil problems the building continues to sink and be un-level in certain areas. Rain gutters might be an option for drainage issues. Stuart Bishop to contact Navajo County asking for a materials quote of gutters.

Burn tower maintenance from inspection is almost complete.

Check calendar at www.natc.info for center activity.

6. Partner Reports:

Navajo County – no one in attendance at meeting.

Town of Taylor – had nothing to report.

NPC – looking forward to academy anticipated to start January 2014 and is pleased with FRS program that is up and running.

NAPA – no one in attendance at meeting.

NAFCA – had nothing to report.

7. Future Agenda Items and Other Items of Business:

Discussion of 2014/2015 User Fees and Budget to be placed on the December agenda.

Response to RFQ to be placed on the January agenda.

Maintenance updates and continuation of “dirty” classroom progression to be placed on future agendas.

NOTE: Meeting time has now changed to 10:00a.m. on the first Tuesday of every month. Next meeting will be held Tuesday, December 3, 2013

8. Adjournment:

Motion made by Blaine Hatch, second by Peggy Belknap to adjourn the meeting. Motion passed. Meeting adjourned at 10:40 am, Minutes submitted by: Danneel Elkins