



NORTHEAST ARIZONA TRAINING CENTER

“Training Emergency Professionals for Public Service”

BOARD OF DIRECTORS MEETING

Tuesday, August 6, 2013

Board of Directors: Blaine Hatch –NPC, Mark Vest – NPC, Peggy Belknap – NPC

Advisory Committee: David Tenney – Navajo County; Clay Wood – NAFCA; Clint Burden – Town of Taylor; Larry Parks – NAPA

Opening:

1. Call to Order: The NORTHEAST ARIZONA TRAINING CENTER Executive Board Meeting was called to order at 1:03 pm on August 6, 2013 in Taylor, Arizona by Mark Vest.

Attendance: Mark Vest, Peggy Belknap, Blaine Hatch, Clay Wood, Danneel Elkins, Clint Burden, Larry Parks, Rich Upham, Bryan Savage and Stuart Bishop.

2. Approval of Minutes:

Motion made by Blaine Hatch to approve the May 7, 2013 Board Meeting Minutes, second by Peggy Belknap, motion passed.

3. Financial Update:

NATC financial reports were presented for review.

Peggy Belknap amended motion made on May 7, 2013 to include Nordstrom & Associates to prepare tax filing as well as conduct NATC audit, second by Blaine Hatch, motion passed.

Motion made by Blaine Hatch to approve GADA principal payment of \$25,000 and interest payment of \$8,925 made payable to the Town of Taylor by the end of August, second by Peggy Belknap, motion passed. Danneel Elkins to prepare NATC requisition in the amount of \$33,925.

4. Facility Plan:

NPC’s Governing Board has to approve the funding for the construction of the “dirty” classroom to be built on NATC property. Discussion was held among the partners in attendance as to their wants and needs. It was discussed to get a soil engineering report prior to the construction of the building to find the most suitable spot for the location of the classroom. Once the soil engineering report bid was obtained, then the NATC Board could approach the NPC DGB for approval to move forward. Peggy Belknap motioned to move forward with obtaining an

engineering firm to provide bid for soils report, second by Blaine Hatch, motion passed. Stuart Bishop to contact engineering firm/s and obtain bid/s.

5. Training Center Update:

Stuart Bishop updated the Board on maintenance issues that need attention. Discussion was held in regards to the possibilities of some of the work being done by a Dept. of Corrections crew, or even the possibilities of Navajo County or the Town of Taylor providing some in-kind services to help with some of these repairs. Peggy Belknap stated she had a meeting scheduled with Jimmy Jayne and would have the other Board members go with her to discuss this item with him. Peggy Belknap requested a list of maintenance issues be sent to the NATC Board of Directors. Stuart Bishop was given permission to obtain bid on reseal of roof and have leaks repaired.

Stuart Bishop to schedule burn tower inspection and have inspection report at September meeting,

Check calendar at www.natc.info for center activity.

6. Partner Reports:

Navajo County – no one present to give report. Board to approach and ask for in kind services.

Town of Taylor – Clint Burden to speak with town manager regarding in kind services, weed removal.

NPC – Sheriff Clark to address NPC’s Governing Board in August regarding law enforcements association with NATC.

NAPA – had nothing to report.

NAFCA – had nothing to report.

7. Future Agenda Items and Other Items of Business:

NATC Audit placed on the October agenda, discussing Audit Report.

Discussion of 2014/2015 User Fees to be placed on Octobers agenda.

Maintenance updates and continuation of “dirty” classroom progression to be placed on future agendas.

8. Adjournment:

Motion made by Peggy Belknap, second by Blaine Hatch to adjourn the meeting. Motion passed. Meeting adjourned at 2:18pm, Minutes submitted by: Danneel Elkins