



NORTHEAST ARIZONA TRAINING CENTER EXECUTIVE BOARD OF DIRECTORS MEETING

Executive Board members: Mark Vest (Chair), Peggy Belknap, Blaine Hatch

Tuesday, February 5, 2013 - 1:00 P.M.

"REVISED" AGENDA

1. **Introductions – Mark Vest**
2. **Approval of Minutes – Mark Vest**
 - a. January 8, 2013 Board Meeting
3. **Role of NATC Advisory Group – Peggy Belknap**
4. **Financial update- Blaine Hatch**
 - a. Financial report
 - b. Capital planning
 - c. **Review of Tax Form 990**
5. **Discussion/ Action on requiring NATC to use NPC capitalization threshold of \$5000, or establish one for at least \$2500 – Blaine Hatch**
6. **Discussion on NATC 2013-2014 Budget – Stuart Bishop**
 - a. Operating Budget
 - b. Capital Budget
 - c. User Fees for next year
7. **Update on State of AZ Corporation Commission Annual Report – Stuart Bishop**
8. **Update on “Facility Plan” for NATC – Mark Vest**
9. **Training Center update – Stuart Bishop**
 - a. Center usage/upcoming events – NATC Calendar (www.natc.info)
 - b. NATC Standard Operating Guidelines
 - c. Live Burn/1403 Training on January 14th for all Users – 36 students attended
10. **Partner reports**
 - a. Navajo County
 - b. Town of Taylor
 - c. NPC
 - d. NAPA
 - e. NAFCA
11. **Future Agenda Items – Mark Vest**
12. **Next Meeting – March 5th, 2013 1 pm**

2013 meeting dates: 4/2, 5/7, 6/4, 7/2, 8/6, 9/3, 10/1, 11/5, 12/3
*all meetings will be held at NATC at 1:00 PM, unless otherwise noted
13. **Adjournment – Mark Vest**