



NORTHEAST ARIZONA TRAINING CENTER

“Training Emergency Professionals for Public Service”

BOARD OF DIRECTORS MEETING

Wednesday June 6, 2012

Board of Directors: David Tenney – Navajo County, Chairman; Clay Wood – NAFCA; Dr. Jeanne Swarhout – NPC; Eric Duthie – Town of Taylor, Jerry Van Winkle - NAPA

Opening:

The regular meeting of the NORTHEAST ARIZONA TRAINING CENTER was called to order at 9:05 am on June 6, 2012 in Taylor, Arizona by David Tenney.

Attendance: David Tenney, Gus Lundgren, Dr. Jeanne Swarhout, Woody Eldredge, Rich Upham, Hunter Moore, Blaine Hatch, Mary Jane Springer, Alisa Schiebler, Stuart Bishop

1. Approval of May 2, 2012 Meeting Minutes: Motion made by Dr. Swarhout to approve the May 2nd meeting minutes as presented, second by Rich Upham, motion passed.

2. Financial Update – Gus Lundberg

Budget report -- Gus Lundberg reported there is a \$319161.24 cash balance available as of 4/30/2012. Discussion was held in regards to the keeping of two separate accounts (savings and checking) when the checking account was providing a little more interest. A consensus among the Board was to combine both accounts into the checking account and eliminate the savings account. No motion needed.

3. NPC/NATC update – Dr. Jeanne Swarhout

President Swarhout advised that the attorneys were still working on the by-laws, but were waiting to hear from Sterling as to what the final revisions were going to be. Alisa Schiebler, (attorney for Navajo County) stated she has had conference calls with Sterling and is waiting to hear back from him also. Dr. Swarhout stated she will put the NATC on the upcoming NPC District Governing Board agenda for June 19th, but really needs the by-laws to present to her Board.

David Tenney stated he would work on getting with Eric Duthie and Sterling Solomon to put a priority on this item.

4. Discussion and Possible action on NATC By-Laws – David Tenney:

David Tenney stated this item was covered during Agenda item 3 and there was no further discussion

5. Discussion and Possible action on Driving Track Maintenance quote – Stuart Bishop

Stuart Bishop presented the Board with a written quote from American Pavement Preservation that was obtained by Gus Lundberg. The quote was for the “slurry sealing” of 10.75 acres of the driving track. This sealing would be done in conjunction with the Navajo County and Town of Taylor road resealing project. By “piggybacking” onto this project, it resulted in a substantial savings since the other bid obtained was over \$300,000 (which part included some leveling work). Stuart also asked for the possibility to get the front parking lot done at the same time.

Based on the savings and dire need to get this project done, a motion was made by Dr. Jeanne Swarthout, second by Woody Eldredge to approve the resealing of the track for an amount not to exceed \$80,000. Motion passed.

6. Discussion and possible action on Garage Repair Quote – Stuart Bishop

Stuart Bishop advised the Board, that a quote was obtained from Kent Hall from Double H Construction as a result of their input from the last May meeting in regards to getting the garage fixed. Double H Construction provided an initial bid of \$59,654.00 to relocate the garage to the north end of the driving track.

Stuart also explained to the Board that he requested a separate bid to include adding gutters to the garage, a sidewalk around the building for water runoff, remove the existing wall from where the previous garage was located for safety reasons, and to add a bathroom for the students to use since there are no bathroom facilities located out by the burn tower, which would entail adding a septic system. This extra work had a bid of \$ 30,400, bring the total project proposal to: \$90,054.00

A discussion was held on the need for an outdoor restroom facility and the Board felt this was a much needed item. A motion was made to approve the proposal from Double H Construction to move the garage and complete the work as listed, not to exceed \$ 90,054.00 by Rich Upham, second by Woody Eldridge, approved by: Gus Lundberg, Woody Eldredge, Rich Upham, David Tenney. Dr. Swarthout did not vote.

7. Training Center update – Stuart Bishop.

Stuart updated the Board in regards to the old NATC billboard was taken down and gave them an update on the current schedule for June, and the current classroom updates that were going on.

8. Partner Reports

A. Navajo County: nothing to report

B. Town of Taylor: nothing to report

C. NPC- Dr. Swarthout informed the Board about NPC installing internet system out at NATC which will provide for Smartboards and campus phone systems.

D. NAPA: Woody Eldredge expressed his excitement about the upcoming Law Enforcement Academy (NALETA).

E. NAFCA: nothing to report

8. Future agenda Items:

None

10. Roundtable

n/a

11. Next Meeting – July 11, 2012 9:00am NATC

12. Adjournment:

Motion made by Woody Eldredge, seconded by Rich Upham to adjourn the meeting. Motion passed.

Meeting adjourned at 10:20am

Minutes submitted by: Stuart Bishop