



NORTHEAST ARIZONA TRAINING CENTER EXECUTIVE BOARD OF DIRECTORS MEETING

**Tuesday, December 4, 2012
1:00 P.M.**

AGENDA

1. **Introductions – Mark Vest**
2. **Approval of Minutes – Mark Vest**
 - a. November 1, 2012 Board Meeting
3. **Financial update- Gus Lundberg**
 - a. Financial report
 - b. Update on Finance transition to NPC
 - c. Transfer of Utility bills to NPC
 - d. Outstanding Invoices
 - e. Tax returns
 - f. Discussion on Annual Dues Statements that were sent out
4. **Discussion/ Action on NATC Bank Account signers – Blaine Hatch**
5. **Update on “Facility Plan” for NATC – Mark Vest**
6. **Training Center update – Stuart Bishop**
 - a. Center usage/upcoming events – NATC Calendar (www.natc.info)
 - b. Concrete was poured around fire hydrants
 - c. New lighting on building installed
 - d. Water cooler installed
 - e. NAFCA ownership concerns
7. **Partner reports**
 - a. Navajo County
 - b. Town of Taylor
 - c. NPC
 - d. NAPA
 - e. NAFCA
8. **Future Agenda Items – Mark Vest**
9. **Next Meeting – January 8, 2013 1 pm (moved due to Jan 1st Holiday)**

2013 meeting dates: 2/5, 3/5, 4/2, 5/7, 6/4, 7/2, 8/6, 9/3, 10/1, 11/5, 12/4
***all meetings will be held at NATC at 1:00 PM, unless otherwise noted**
10. **Adjournment – Mark Vest**